

## EATA EUROPEAN ASSOCIATION FOR TRANSACTIONAL ANALYSIS

### Confirmation letter for TSTA examinations

To: \_\_\_\_\_

Date: \_\_\_\_\_

**Subject:** Completion of Training File for Teaching and / or Supervising Transactional Analyst (TSTA) Examination.

Notice of your intent to take the certifying examination on the \_\_\_\_\_ has been received and accepted.

As a candidate for the examination, you are required to bring the \_\_\_\_\_ following to the examination with you:

- T / STA candidate's annual summary reports.
- Principal Supervisor's annual summary report.
- Resume of experience and education,
- Letter of endorsement by your primary supervisor.
- Letters of endorsement from two additional Teaching and / or Supervising Transactional Analysts.
- Copy of principal supervisor's certification to TSTA examination form duly completed.
- Copy of your banker's draft for the current COC TSTA examination fee.

**Refund Policy:** There is no refunding of fees for exams. However, if a candidate notifies the EATA supervising examiner, in writing, at least 60 days prior to the date for the examination, the fee is transferable to a future examination. So, if you decide not to take this examination you must cancel before: \_\_\_\_\_ otherwise you will forfeit your examination fee.

**Language:** If you do not intend to be examined in English you will need to provide English translations of all written materials and bring a competent translator with you to the examination.

.....  
CoC Supervising Examiner