
12 OFFICIAL DOCUMENTATION

Section 4: The TA 101 INTRODUCTORY COURSE

- 12.4.1 TA 101 Verification Form
- 12.4.2 The TA 101 Instructor Endorsement Form

Section 6: EATA TRAINING CONTRACTS

- 12.6.1 Certified Transactional Analyst Training Contract
- 12.6.2 TCTA Trainer Contract/TSTA Contract
- 12.6.3 Change in Principal Supervisor
- 12.6.4 Exceptions Documentation Checklist
- 12.6.5 Expansions Documentation Checklist

Section 7: OVERVIEW OF THE CTA EXAMINATION

- 12.7.1 Principal Supervisor's Endorsement of the Written Examination
- 12.7.2 Candidate's Submission of the Written Examination
- 12.7.3 Application Form for the Oral Examination and Principal Supervisor's Endorsement
- 12.7.4 Completion of Registration Certificate
- 12.7.5 Procedure for CTA Oral Examination on site
- 12.7.6 Letter to the Evaluator of the CTA Written Examination
- 12.7.7 The Written Examination Scoring Scale
- 12.7.8 Letter to be sent with Evaluation(s) of CTA Written Examination
- 12.7.9 TA Counselling Scoring Sheet
- 12.7.10 TA Educational Scoring Sheet
- 12.7.11 TA Organisational Scoring Sheet
- 12.7.12 TA Psychotherapy Scoring Sheet
- 12.7.13 Written Examiner Evaluation Form
- 12.7.14 Examiner Evaluation Form
- 12.7.15 Candidate's declaration of No Plagiarism

Section 8: THE CTA WRITTEN EXAMINATION (*See 12.7*)

Section 9: THE CTA ORAL EXAMINATION (*See also 12.7*)

- 12.9.1 Application Appeal Examination

Section 10: THE TRAINING ENDORSEMENT WORKSHOP – TEW

- 12.10.1 Endorsement letter for TEW
- 12.10.2a TEW Staff Evaluation Form
- 12.10.2b TEW Staff Evaluation Form (part 2)
- 12.10.3 TEW Registration Form

Section 11: THE TSTA EXAMINATION (*See also 12.7 and 12.9*)

- 12.11.1 List of 101 Topics for Teaching Examination
- 12.11.2. PTSTA Annual Summary report form
- 12.11.3 PTSTA Principal Supervisor Annual Summary report
- 12.11.4a Pre Registration examination Form
- 12.11.4b Examination Application Form
- 12.11.5 Principal Supervisor Certification Form
- 12.11.5b Confirmation Letter for TSTA Examination
- 12.11.6 TSTA Theory, Organisation and Ethics Board – Scoring Sheet
- 12.11.7 TSTA Teaching Board – Scoring Sheet
- 12.11.8 TSTA Supervision Board – Scoring Sheet
- 12.11.9 Certification for TSTA Theory exam

Section 12: FORMS (*this section*)

Section 13: CTA Trainer EXAMINATION

- 12.13.1** Candidate's submission of the written exam
- 12.13.2** Principal Supervisor's endorsement written exam
- 12.13.3a** Letter to the marker of the CTA Trainer Exam
- 12.13.3b** Evaluation of the CTA Trainer written Exam
- 12.13.4** Letter sent with the Assessment of the written CTA Trainer exam
- 12.13.5** Written Examiner Evaluation form
- 12.13.6** Application form for CTA Trainer Oral exam
- 12.13.6a** Bursary Application for translation
- 12.13.7** Principal supervisor's Certification to CTA T. Oral exam
- 12.13.8** Confirmation letter
- 12.13.9** PTSTA Annual summary Report
- 12.13.10** Principal Supervisor Annual Summary Report
- 12.13.11** TA 101 Topics for CTA Trainer Exam
- 12.13.12** Oral Examiner Evaluation Form
- 12.13.13** Application Appeal Examination