



**EATA**  
EUROPEAN ASSOCIATION for TRANSACTIONAL ANALYSIS

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----- PTSC ----- TELEGRAM ----- PTSC ----- TELEGRAM ----- PTSC -----

**To: all TSTAs, PTSTAs, CTA Trainers and 101 Instructors from PTSC**

**N° 31 – September 2013**

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*The Professional Training and Standards Committee (PTSC) of EATA addresses this bulletin to all TSTAs, PTSTAs, CTA Trainers and 101 Instructors who are members of EATA. With the PTSC Telegram we want to inform you about new developments and decisions concerning training, exams, standards, regulations, etc. **Please share this information with your trainees and your colleagues.***

*The PTSC Telegram will appear at irregular dates, whenever important decisions have been made by the EATA PTSC or COC. You may choose to collect the Telegrams for your personal memory. On top of the first page you will find the number and date of publication.*

*Please be aware that the PTSC Telegram is not an alternative to the EATA Newsletter, but offers specific information which you sometimes may also find in the other papers.*

*Address requests or comments to: Elyane Alleysson, PTSC Chair, [e.alleysson@wanadoo.fr](mailto:e.alleysson@wanadoo.fr) or EATA c/o Marianne Rauter, Silvanerweg 8, D-78464 Konstanz. Telephone: 0049-7531-95270. Fax 0049-7531-95271, eMail: [EATA@gmx.com](mailto:EATA@gmx.com)*

***Members of PTSC:** Elyane Alleysson (Chair of PTSC), Sue Eusden (Chair of COC), Eva Acs, Maya Bentele, Elena Soboleva. And since July 2013, welcome to: Andreas Becker (Deutschland), Dominique Gérard (Belgium) and Mara Scoliere (Italy) new members.*

*Thanks so much to Marco Mazzetti and Laura Bastanielli who leave the Committee in July 2013. Your contribution has been so precious, so relevant that I and we will miss you. We wish you full of satisfactions in your new responsibilities for EATA.*

***Members of COC:** Sue Eusden (Chair of COC), Elyane Alleysson (Chair of PTSC), Alessandra Pierini (Supervising Examiner), Jacqueline van Gent, Anette Dielmann, Kerstin Stockhem. Welcome to new members joining in Oslo, Armelle Brunot (France) and Barbara Repinc Zupanec (Slovenia)*

*Marco Mazzetti also left COC in Oslo to take up his new role as President. He has made a great contribution to EATA's certification processes in his long service to COC. We thanked and celebrated him in Oslo.*

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Dear Colleagues,

This Telegram is informing you about the news regarding training and certification coming from the PTSC/COC meetings in Amsterdam, March 2013, in Oslo, July 2013 and in Osaka, August 2013.

**In Osaka a working group** has been established including representative of the EATA, ITAA and FTAA (Federation of Transactional Analysis Association from Australia and New Zealand) in order to establish common principles and requirements for the training and certification processes. The delegates of the three associations agreed in establishing a new consulting body which name will be "Transactional Analysis World Council of Standards (TAWCS)" and on the main aspects of its constitution as the nature of the organization as a consultative body, its powers and privileges and other clauses for the constitution, principles to work with, leadership and outcomes. The cooperative atmosphere among the delegates of the different associations has been warm and enthusiastic, the draft of the constitution is now under the revision of a professional consultant, and the stakeholders hope to sign the new constitution next year in San Francisco, during the world conference.

## **Structure and Organization of PTSC and COC**

*Officer for exceptions and expansions:* since July 2013, the new officer is Maya Bentele, she can be reached at the mail address: [maya@bentele.ch](mailto:maya@bentele.ch). The PTSC has decided that the application for exceptions can now be done via email; hard copies of documentation are not anymore needed. Thanks to Laura Bastianelli to have taken this role with great competency. She left in Oslo to take up the role of chair of research activities.

## **About TA 101**

**4.3.2: TA 101 written exam:** in the written 101 verification the 5<sup>th</sup> question is about "Discount". In the last TA 101 OUTLINE, the item "discount" was removed. In consequence, the 101 written examination has been updated in the following way:

The question 5 becomes: "Using an example of your own, describe the various elements of the racket system."

The new TA 101 written exam is attached to this Telegram

**12.4.1. TA 101 Verification Form (Form 12.4.1):** This form ends by the sentence: "This verification has been registered with the National Association", will be changed into: "*Students who participate in the whole course are awarded the TA 101 Certificate. This is awarded by the trainer who ran the 101 or by the National Association authorized by the EATA, or both.*"

The new form is attached to this Telegram.

## **CTA level**

**6.7 Adding a field:** there is currently no alternative to taking the entire CTA exam in the new field and completing all the EATA requirements for the new field.

The previous training followed in another field by the candidate can be counted under the responsibility of the primary supervisor.

**6.6: To count for the 40 hours with the principal supervisor:** if there is a change of principal supervisor during the training, then the 40 hours of supervision can be reached by including ALL hours spent by both principal supervisors.

## **PTSTA**

**6.4: Limitation of PTSTA contract.** The PTSTA contract is limited at 14 years. During the 14 years of the two contracts the trainee has to go through a certification process, TSTA or CTA Trainer.

When people don't go to a certification process during these 14 years, they will not be allowed to go to a new TEW in order to sign another new PTSTA contract.

CTA Trainers are allowed to sign a further contract if they want to continue to TSTA certification

**6.8: Supervision required for PTSTA contract with exception.** For PTSTA with exception, the minimum supervision hours obtained by a TSTA in the same field will be 30% of the minimum required.

## **TSTA EXAM**

**12.11.8: Scoring sheet supervision:** PTSC has prepared a new scoring sheet for supervision session of the TSTA exam which includes the criteria for teaching supervision as well as doing supervision. The new scoring sheet is attached to this Telegram.

The new scoring sheet is attached to this telegram

## **CTA TRAINER**

There has been some clarification of the certifications of CTA Trainer and TSTA. These are separate and different certifications with different meaning. They are not interchangeable. A CTA Trainer may not describe themselves as a Teaching and Supervising Transactional Analyst

## **TEW**

### **10.4: Materials for the TEW**

All participants must submit via mail their Training Proposal Outline (TPO) (see section 10.12), **six months before** the TEW to the TEW Co-ordinator, Sabine Klingenberg, [Sabine.Klingenberg@abakushad.de](mailto:Sabine.Klingenberg@abakushad.de), or to the staff member nominated by the TEW Co-ordinator in advance. The TPO will be read by a staff member (TSTA) and the feedback will be given to the participant during the TEW. If this TSTA has questions to your TPO or is not satisfied with your TPO she/he might get in contact with you to have answered additionally question, she/he may negotiate with you about to deliver some more writings latest 4 months before the TEW. The TSTA will receive your email and phone number to call you up under these circumstances.

### **TEvW:**

**101 items:** The teaching section of the 101 items will be included in the TEvW as for the TSTA exams.

**Application to Appeal EATA Examination revisited:** we decided to simplify the procedure to appeal. All the relevant material for appeal will be sent (in English) only when the COC decided there is ground for appeal.

The new Form 12.9.1 is attached to this Telegram.

## **Anonymity of the CTA written marker**

The identity of the written exam marker(s) has been a hot topic inside EATA and demonstrates what thinking, involved and ethically mindful group examiners are. To disclose, or not disclose is considered with the same ethical attention, but from different positions by different markers and in different language groups, with no common agreement across EATA. COC has considered all the different positions and experimented with different possibilities in order to find the best solution. Important for COC is equality and transparency.

COC have appreciated and considered the feedback and dialogue we have had on this issue. We realize our decision may not satisfy everyone, and hope that it is a decision within which each examiner can take their own stance and also each candidate. Our method of good contracts can then support us to find mutuality in this dedicated task of writing and marking exams.

Our decision is now that:

1. The Candidate submits their exam anonymously. (This is never disputed by anyone)
2. The LC will keep two lists of markers. Those who are willing to be named as marker and those who wish to mark anonymously.
3. The LC asks the candidate if s/he wishes to know the identity of their marker(s). The candidate indicates clearly Yes or No. If the candidate says Yes, then their name will be shared

with the marker(s) at the end of the process so the names of both parties is open and then it is possible to have some exchange of feedback at the end of the process.

4. The LC appoints a marker who fits with the request of the candidate and the wishes of the marker, named or anonymous.

5. When the exam is marked the candidate is sent feedback according to the nature of the contract. If anonymous, then all names stay confidential to the LC and if named, then the evaluation will be signed and the marker made aware of the name of the candidate so an exchange may take place.

## **HANDBOOK 1**

The handbook will be completely revisited to include all the changes publish in the different Telegram since 2008.

A working group consisting of Elyane Alleysson, Sue Eusden and Marco Mazzetti will achieve this work for 2014.

## **FOR UNITED KINGDOM:**

### **Change of the system for paying EATA endorsement fees for CTA and TSTA contracts**

From now on, all the endorsement fees for CTA and TSTA contracts will be paid to EATA. The amount of the fees and the details of the bank account are indicated on the contracts (EATA Handbook, Section 6, UKATA Procedure..., and Form 12.6.1)

### **BATTLE AGAINST BUREAUCRACY:**

7.3.1: in order to simplify bureaucracy, PTSC delete from requirements the following point: “with copies of any exceptions and the training plan associated with the exception attached”.

Warm regards

Elyane Alleysson, Chair of PTSC

- 4 documents are attached

- New questions for TA 101 written examination
- New form for 101
- TSTA oral examination supervision
- Application appeal examination

**4.3.2: TA 101 written examination questions**

1. Briefly define transactional analysis (TA) as you see it expressed in one of Eric Berne's books, giving the reference. Give two examples to illustrate how TA can be used to make life changes. (This question refers to TA as a body of knowledge, not to “transactional analysis proper”. If no Eric Berne book is available in your language, use a TA theory book that is available, remembering to cite the book.)

2(a) The structural model of ego states: Give a definition of an ego-state. Describe each ego-state and explain four ways to diagnose an ego-state.

2(b) Functional Analysis: Draw a diagram of the functional model and give examples of behavior from each mode.

3. Define a transaction; list the three types of transactions; and describe and draw an example of each type of transaction with dialogue.

4. Explain the relationship between stimulus hunger, recognition hunger, and strokes. Include definitions of each concept in your answer.

5. Using an example of your own, describe the various elements of the racket-system.

6. Describe how work colleagues might model the six ways of structuring time at a party.

7. Describe a game that you have observed and use the Drama Triangle to analyse it. What was the Payoff for each of the participants?

8. Name the four life positions and explain how they relate to games and scripts, giving examples.

9. Define injunction, program, counterinjunction, and early decision. Explain the part each plays in script formation, using a script matrix to illustrate.

10. Using a TA definition of autonomy, distinguish between autonomy and independence, giving examples of how you might recognize the difference.



# EATA

EUROPEAN ASSOCIATION FOR TRANSACTIONAL ANALYSIS

## TA 101 VERIFICATION FORM

**This is to verify that:**

\_\_\_\_\_ *(print name)*

[ ] has completed the official TA 101 Course with me on

\_\_\_\_\_ *(date)*

**Or**

[ ] has passed the official TA 101 written examination with a score of 65 points or more on

\_\_\_\_\_ *(date)*

**DATE** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_

**NAME OF THE TRAINER** *(please print)*

\_\_\_\_\_  
**Qualification of TA 101 Instructor**

**This Verification Form is issued on behalf of the European Association for Transactional Analysis Commission of Certification**

Students who participate in the whole course are awarded the TA 101 Certificate. This is awarded by the trainer who ran the 101 or National Association authorized by EATA or both:

**Optional:** National Association:  
authorized by EATA

Signature .....

Date .....



## EUROPEAN ASSOCIATION FOR TRANSACTIONAL ANALYSIS

### TSTA ORAL EXAMINATION: SUPERVISION EXAM

Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

Each of the eight following areas is graded on a 5-point scale. Select the number rating which you believe best describes the candidate's performance.

<b>1. SUPERVISION PHILOSOPHY AND TEACHING SUPERVISION CRITERIA</b>					<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____
Excellent supervision philosophy and criteria for teaching it		Some philosophy and teaching criteria	No clear philosophy or teaching criteria		<b>2</b>	_____
					<b>3</b>	_____
					<b>4</b>	_____
					=====	=====
<b>2. CONTRACT CLEARLY ESTABLISHED</b>					<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____
Specific contract related to the supervisee needs clearly established		Some agreement contracted	No clear contract		<b>2</b>	_____
					<b>3</b>	_____
					<b>4</b>	_____
					=====	=====
<b>3. KEY ISSUES IDENTIFIED</b>					<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____
Key issues identified, contract fulfilled		Some issues identified related to the contract	Key issues missed		<b>2</b>	_____
					<b>3</b>	_____
					<b>4</b>	_____
					=====	=====

**4. EMOTIONAL CONTACT ACHIEVED, RELATIONAL ISSUES ADDRESSED, AWARENESS AND USE OF PARALLEL PROCESS**

						<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____	_____
					<b>2</b>	_____	_____
Emotional level		Basic emotional and	Emotional level not		<b>3</b>	_____	_____
accounted and relational		relational issues	addressed, parallel		<b>4</b>	_____	_____
issues addressed;		addressed, some	process dynamics not			=====	=====
awareness of parallel		awareness of parallel	accounted				
process dynamics		process dynamics (if					
(where present) and		present)					
accounting for them							

**5. PROTECTION ISSUES (regarding both Supervisee & Supervisee's client)**

						<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____	_____
					<b>2</b>	_____	_____
Safety clearly		Basic safety issues	Safety issues not		<b>3</b>	_____	_____
increased		addressed	addressed		<b>4</b>	_____	_____
						=====	=====

**6. INCREASING DEVELOPMENTAL DIRECTION**

						<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____	_____
					<b>2</b>	_____	_____
Development clearly		Some encouragement	No challenge		<b>3</b>	_____	_____
facilitated		for development	offered		<b>4</b>	_____	_____
		addressed				=====	=====

**7. EQUAL RELATIONSHIP**

						<b>Trainee</b>	<b>PTSTA</b>
<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>1</b>	_____	_____
					<b>2</b>	_____	_____
Equality maintained		Supervisee usually	Supervisee treated		<b>3</b>	_____	_____
wherever possible		treated as an equal	as an inferior		<b>4</b>	_____	_____
						=====	=====

**Trainee PTSTA**



**8. UNDERSTANDING OF ETHICAL ISSUES**

5	4	3	2	1	1	_____	_____
					2	_____	_____
Ethical issues made explicit		Some ethical issues addressed		Ethical issues missed or misunderstood	3	_____	_____
					4	_____	_____
						_____	_____

<p>In light of the above evaluation and examiner’s confidence in the examinee, the following votes to certify or defer are made. The total average score must be at least <b>48</b> in order to be certified. If the candidate receives a score of 1 in any one category from <b>ALL</b> the examiners, deferral is automatic. If two examiners vote to defer, the candidate is deferred (no process facilitator is called). The candidate may request that the Chairperson call in a process facilitator at any point before the individual board members begin to score. This point is to be announced by the board chairperson, who will ask the board if they are ready to being scoring. After this point <b>ONLY</b> the board members (including the chair) thought the Chairperson can call for a process facilitator. The process facilitator will establish a clear contract with the board and will help the board reach a decision. If no decision to certify or defer is reached, the examination supervisor can be called. The examination supervisor can help the board reach a decision or can excuse the board and convene a new board to re-examine the candidate. Neither the process facilitator nor the examination supervisor can examine or vote.</p> <p>Examiners must consider whether they would refer supervisees to the candidate. If the answer is ‘NO’ they should defer.</p>	<b>TOTALS</b>	<b>TOTALS</b>
	Trainee	PTSTA
	1 _____	1 _____
	2 _____	2 _____
	3 _____	3 _____
	4 _____	4 _____
	5 _____	5 _____
	6 _____	6 _____
	7 _____	7 _____
8 _____	8 _____	

**Candidates name**

<b>Examiners name</b>	<b>Certify</b>	<b>Defer</b>	<b>Combined Total</b> _____
1.	[    ]	[    ]	
2.	[    ]	[    ]	
3.	[    ]	[    ]	<b>Average Total</b> _____
4.	[    ]	[    ]	

## **EATA**

### **EUROPEAN ASSOCIATION for TRANSACTIONAL ANALYSIS**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Application Field: \_\_\_\_\_

I wish to appeal against the outcome of the CTA / TSTA written examination / oral examination  
(delete as applicable)

Date of examination: \_\_\_\_\_

Language Coordinator: (in case of written exam) \_\_\_\_\_

Exam Supervisor: (in case of oral exam): \_\_\_\_\_

I will send the relevant material if the COC decide there is ground for my appeal. Here I enclose a copy of the evaluation I have received (only for written exam appeal)

**The grounds for my appeal are as follows:**

(Please refer to the Appeals procedure and continue on another sheet or overleaf if necessary)