



Job description

Function/Role:	President of EATA
Committee:	Executive Committee (EC)
Terms:	3 years
Elect/Shadow period:	1-year (President-Elect)
Max. years of extension:	1-year Article 10: The president serves for a term of three years, which starts after the general assembly, and which can exceptionally be extended for one year. The president elect is elected in the year preceding the end of the current president's mandate.
Tasks and responsibilities:	<ul style="list-style-type: none"> • Represents EATA to the TA communities and associations and to professional and lay groups, where TA is or might be of interest • a leader for the organisation internally, e.g. co-ordinate forces, delegates, member, organisations, interests, requests, feedback, projects • prepares and leads EATA council meetings with EC • prepares and leads EATA chairs meeting • participates actively in Outreach Program • leads (in co-operation with the general secretary) meeting of executive committee • develop strategy for EATA in contact with committees and council and community • safeguard the international co-operation with other TA organisations and in particular with ITAA through attending the meetings of the board of trustees and executive Committee of ITAA. • be visible and accessible for members and the public as representative of EATA • help Committees and Task Forces to do their work through direct input, process facilitation and making sure, that their results are included in the overall structure and functioning of EATA • is the liaison for EAP - delegate
Competencies:	<ul style="list-style-type: none"> • Experienced with organizational development processes • Strategic leadership skills, able to handle complexity • Agility, good cooperation and conflict handling skills • Intercultural sensitivity • Proficiency in English



TA competencies and requirements:	<ul style="list-style-type: none"> • Must be P(TSTA), TSTA, CTA-Trainer • Experienced in training and exam standards • Confident with different professional fields and cultures
Special requirements:	
Other:	

Reviewed

Chair of EC Peter Rudolph	General Secretary Annamaria Cser	EC Member Sylvia Schachner
Date: 17.11.2019	Date: 23/05/2020	Date: 17/11/2020