



COUNCIL REGULATIONS (modified 2019)

MEMBERSHIP CATEGORIES

1. **Members** are defined within the following categories:

- a. Associate members of an affiliated TA association, who do not have any TA qualification.
- b. Regular members who have demonstrated an interest in Transactional Analysis by the completion of an introductory TA Course (TA 101) or equivalent exam, and participating in and being a member of a TA association.
- c. Regular members in contractual training according to EATA rules.
- d. Certified Transactional Analyst members.
- e. Provisional Teaching and Supervising Transactional Analyst members, CTA trainers and Teaching and Supervising Transactional Analysts

AFFILIATION

EATA will consider affiliation with Transactional Analysis associations who agree to abide by the following conditions:

Professional practice

- a. The training standards must at least be equivalent to the common European standards as established by EATA .
- b. Training and exam contracts must be recognised by EATA. The affiliated association will keep an up-to-date file of all their members' training contracts, both RM's in training and PTSTA's.
- c. The ethical code must conform to the legal national standards and to EATA's ethical guidelines.
- d. Ethical and professional issues will only be passed "upwards" (personal, regional, EATA) if resolution has not been possible at the lower level.
- e. The affiliated association will inform the Senior Ethic Advisor of EATA if an ethics charge is found proven.
- f. In case of exclusion of a member the affiliated association will inform the executive secretaries of EATA.

Purpose and governance

- a. All members of the affiliated association are members of EATA. If the members belongs to two or more affiliated associations the member must choose which association holds their membership for voting purposes. It is the members's responsibility to notify all associations of her/his membership about her/his choice.
- b. The goals of the affiliated association will be to extend the knowledge of TA, encourage the exchange of opinions and in no way be contrary to the statutes of EATA.
- c. The affiliated association must be a non-profit organisation, with a democratic structure and no arbitrary exclusions of membership.

Size and representation

- a. The minimum size of an association affiliating with EATA is 25 membership units.
- b. EATA will consider time limited exceptional application for affiliation with a group of less than 25 membership units decided by executive committee.
- c. Each member counts as ONE membership unit. Each associate member counts as HALF a membership unit.

Council delegates

- a. Each COUNTRY with one or more affiliated associations may appoint one delegate to council. Above 300 membership units, a COUNTRY may have 2 delegates. The manner in which a



country negotiates to co-operate, in order to provide one or two delegates, is an internal country matter. Only in the case of severe conflict will EATA be involved.

- b. The collective of Special Interest Groups may appoint one delegate to council. Above 300 membership units the collective of Special Interest Groups may have 2 delegates. The manner in which the special interest groups negotiate to co-operate, in order to provide one or two delegates, is an internal matter. Only in the case of severe conflict will EATA be involved.
- c. New delegates will be announced to EATA via the "NOTIFICATION OF DELEGATE TO EATA COUNCIL" form.
- d. Delegates are appointed to serve on and attend all council meetings over a period of four years.

Allocation of votes in council for weighted voting

- a. One vote is allotted for every 25 membership units up to 100 MU's of the total membership units of the associations in a country/collective of Special Interest Groups. From 101 to 300 MU's an additional vote is allotted for each additional 50 MU's. Above 300 MU's a further vote is allotted for each additional complete 100 units.
- b. A country/collective of special interest groups may not have more than 25% of the total votes (T). Should this occur the president reduces the voting rights of that country to T/4.
- c. If no country/collective of special interest groups delegate or replacement is present the country's voting power is lost, except under special circumstances, as defined by the President.

If country/collective of special interest groups delegates disagree on how to vote, their voting power is split equally.

Delegates rights and duties

- a) Delegates serve on committees or task forces of EATA.
- b) Duties are specified in the EATA delegates job descriptions.

Delegates terms of office

- a. Delegates agree to serve on council for 4 years. They are replaced or renewed at the expiry of their mandate. A delegate's mandate runs from the council meeting after the general assembly till the general assembly 4 years later. To facilitate continuity, an incoming delegate will attend the council meeting before the general assembly of her/his term of office in an observer capacity.
- b. Officers of council may be asked to have their mandate prolonged in accordance with article 10.d. of the EATA statutes.

Eligibility

- a. Only regular members in contractual training, certified Transactional Analyst members and certified Teaching and Supervising Transactional Analyst members may be delegates to council. They must be chosen in a democratic electoral process by their home association or country.
- b. If a delegate is unable to attend a council meeting his association(s)/collective of Special Interest Groups undertakes to appoint a replacement for that meeting in order to avoid empty seats on council and so the work can always be representative of all the affiliated associations.

Expenses

EATA will pay travel costs according to the current regulations for reimbursement of travel costs.



Required affiliation procedures

- a. Admission to affiliation will be managed by the president who will lead the process with the Senior Ethic Advisor and the affiliation committee with the help of the general and executive secretaries.
- b. There will be a signed agreement between EATA and each affiliated association.
- c. Candidate associations agree to bring ALL their members into the affiliation. Transition arrangements to reach full membership participation may be negotiated.
- d. The candidate association for affiliation sends a copy of their statutes to EATA, together with an English translation and any training standards and ethical guidelines operating in their association. These will be examined by the president, the Senior Ethic Advisor and affiliation committee.
- e. The candidate association makes a translation of the EATA Code of Ethics, publishes it to its members, sends a copy to EATA, and agrees to send it to all new members.
- f. The candidate association will agree to support its country delegate(s) financially and to pay the annual dues for its members and any service costs according to the agreement between EATA and the affiliated association.
- g. If one or more other national or regional affiliated associations, excluding Special Interest Groups, exists in its country/region, the candidate association will negotiate with them to choose the delegate(s) to council.
- h. If one or more Special Interest Groups exists, the candidate association will negotiate with them to choose the delegate(s) to council.

Services

The candidate association will agree to offer its services (publications etc.) to EATA members and EATA, if asked.

THE MEETING OF THE GENERAL ASSEMBLY

- a. The agenda for the annual meeting of the general assembly shall comprise at least the following substantive items:
 - annual report by the president
 - treasurer's report
- b. A convocation to the general assembly, together with the agenda, will be sent to all members 50 days in advance. Items for discussion only can be received by the president at the beginning of the meeting.
- c. Members may send a duly authorised representative to the general assembly. The representative will bring a written and signed authorisation to the meeting which authorises the representative to cast votes for those persons. An authorisation is not transferable.

OFFICERS OF EATA

- a. At the beginning of the council meeting the president elect will be inaugurated as president if the current president's term of office is at an end.
- b. The president will preside over the election of officers to council which follow immediately after the president's inauguration. Any council delegate may offer him/herself or may nominate another member for office (or offices) providing that the latter signifies agreement.
- c. Officers will be elected in the order:
 - president elect (see statutes article 13)
 - vice presidents (see statutes article 10)
 - general secretary elect
 - treasurer elect
- d. The president, the 3 vice presidents, the general secretary and the treasurer will be the authorised



representatives of EATA and any two of them may sign documents in the name of the organisation.

- e. Holding 2 council offices at the same time is not excluded but should only happen when no other solution can be found.
- f. Office election shall be by simple majority and by ballot. No weighted or proxy voting are allowed. A full council is ensured by the obligation to provide replacements for any absentees.
- g. A sole candidate for a particular office shall be declared duly elected, provided there is a majority vote.
- h. Where two are nominated, a simple majority of the votes cast shall decide.
- i. Where 3 or more candidates are nominated, unless one candidate obtains more than 50% of the votes cast, a second vote shall follow between the 2 with the most votes. The one then with the simple majority is elected.