

**Job description**

<b>Function/Role:</b>	President of EATA
<b>Committee:</b>	Executive Committee (EC)
<b>Terms:</b>	3 years
<b>Elect/Shadow period:</b>	1-year (President-Elect)
<b>Max. years of extension:</b>	<p>3 years</p> <p>Article 10 a statutes:  The president serves for a term of three years, which starts after the general assembly. The president can be re-elected one time, for another 3 years' time period.  The president must apply for re-election after 2 years of his/her first election date.  Exceptionally the term can be extended as described under point 10 e.</p>
<b>Tasks and responsibilities:</b>	<ul style="list-style-type: none"> <li>• Represents EATA to the TA communities and associations and to professional and lay groups, where TA is or might be of interest</li> <li>• a leader for the organisation internally, e.g. co-ordinate forces, delegates, member, organisations, interests, requests, feedback, projects</li> <li>• prepares and leads EATA council meetings with EC</li> <li>• prepares and leads EATA chairs meeting</li> <li>• participates actively in Outreach Program</li> <li>• leads (in co-operation with the general secretary) meeting of executive committee</li> <li>• develop strategy for EATA in contact with committees and council and community</li> <li>• safeguard the international co-operation with other TA organisations and in particular with ITAA through attending the meetings of the board of trustees and executive Committee of ITAA.</li> <li>• be visible and accessible for members and the public as representative of EATA</li> <li>• help Committees and Task Forces to do their work through direct input, process facilitation and making sure, that their results are included in the overall structure and functioning of EATA</li> <li>• is the liaison for EAP - delegate</li> </ul>
<b>Competencies:</b>	<ul style="list-style-type: none"> <li>• Experienced with organizational development processes</li> <li>• Strategic leadership skills, able to handle complexity</li> <li>• Agility, good cooperation and conflict handling skills</li> </ul>



	<ul style="list-style-type: none"> <li>• Intercultural sensitivity</li> <li>• Proficiency in English</li> </ul>
<b>TA competencies and requirements:</b>	<ul style="list-style-type: none"> <li>• Must be P(TSTA), TSTA, CTA-Trainer</li> <li>• Experienced in training and exam standards</li> <li>• Confident with different professional fields and cultures</li> </ul>
<b>Special requirements:</b>	<p>The president elect must be:</p> <ul style="list-style-type: none"> <li>• A current member, or a former member of the EATA council, who left EATA council not longer than 4 years before and served at least for 3 years</li> </ul>
<b>Other:</b>	

Reviewed and decided EC zoom meeting June 6<sup>th</sup>, 2024

EATA president Sylvia Schachner	Co-opted member EC Uta Höhl-Spencelely	
Date: 10/06/2024	Date: 10/06/2024	